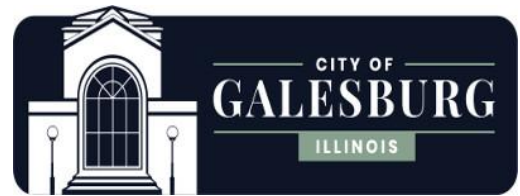


Airport Advisory Commission



MINUTES

March 20, 2025 3:00 p.m.

International Stearman Community Center, Stearman Building, Second Floor

1. Call to Order

The meeting was called to order by Aaron Repp at 3:00 p.m.

2. Roll Call:

Present

Aaron Repp (Chairperson)

David Christensen

David Carlton

Ken Springer (KCAP Rep)

Bradley Hix (Council Liaison)

Ex-Officio

Don Miles (Director of Parks & Recreation)

Aaron Gavin (Director of Public Works)

Eric Hanson (City Manager)

Absent

Phillip Wolford (FBO Rep)

Public Members in Attendance

Scott Delawder

3. Approval of Minutes: February 20, 2025, Meeting

Springer made a motion to accept the minutes of the meeting as presented and seconded by David Christensen. The motion passed unanimously.

4. Updates and Reports:

a. FBO Update (Phillip Wolford)

No update. Phillip Wolford absent from the meeting.

b. Airport Manager Update (Aaron Gavin)

Aaron Gavin provided the Airport Manager update and stated that the engineering agreement with Hanson Engineering was approved by the City Council. The next step will be to hold a local stakeholder's meeting. Hanson Engineering will be scheduling the meeting sometime in mid-April.

Updates were also provided on the two upcoming construction projects. The project to rehabilitate the parking lot and entrance road will be on the April 25th State letting. The fuel island project is currently in environmental review process at IDOT and the FAA. Once environmental approval is received, final plans will be submitted to IDOT by Hanson Engineering for approval. It is anticipated that the project will be advertised for bid sometime in May.

Aaron also stated that Jeff Olson emailed the Committee information on the IFR counts.

Eric Hanson was present and provided information on the status of the hangar land lease agreement. A draft of the agreement is currently being reviewed by the City's legal staff. It is anticipated to be finalized in April or May and will be presented to City Council for their approval. This will be provide a template for any future land lease agreements for people interested in constructing a private hangar at the airport.

c. **Airport Maintenance Update (Don Miles)**

Don Miles provided the airport maintenance update stating that enough snow fell to require plowing at the Airport yesterday. Staff is still working to schedule the tree work on airport grounds as the recent weather has not allowed this work to get done. Don also stated that mowing season would be starting soon.

5. Old/Tabled Business:

None

6. New Business:

None

7. General Discussion of other Airport Related Topics

Aaron Repp provided information on the upcoming Young Eagles Rally on April 12th that allows middle school and high school students to get involved at the airport. He also mentioned that June 14th is National Young Eagles Day and the day encourages participation in the Young Eagle program and offer free flights for kids.

8. Citizen Comments

None

9. Next Meeting: The next meeting will be Thursday, April 17, 2025 at 3:00 p.m..

10. Adjournment: A motion was made by David Christensen, seconded by Ken Springer, to adjourn the meeting at 3:15 p.m.